### REGISTRATION FORM

For hotel & transfer reservations please fill this form and send it on e-mail: [esgadria@congresstravel.me](mailto:esgadria@congresstravel.me)

Other contacts: +38267341764 – Marina Scepanovic, event manager

SURNAME:

FIRST NAME:

ORGANISATION:

CITY: COUNTRY:

MOBILE: E-MAIL:

### HOTEL RESERVATION

I need a hotel reservation: □ Yes □ No

Room type: □ Single **□** Double *(name of 2nd person)*

Check in date: Check out date:

Guarantees rates via Congress Travel:

□ **Hotel Regent, Porto Montenegro (5 min walking distance)**

Standard room at ***335,00€*** / per unit / per day

□ **Hotel Regent, Porto Montenegro (5 min walking distance)**

Apartment at ***395,00€*** / per unit / per day

□ **Hotel Palma (20 min walking distance)**

Standard room at ***135,00€*** / per unit / per day

□ **Hotel Palma (20 min walking distance)**

Delux room at ***165,00€*** / per unit / per day

□ **Hotel Pine (15 min walking distance)**

standard room at ***135,00€*** / per unit / per day

□ **Hotel Magnolia (20 min walking distance)**

apartment at ***125,00€*** / per unit / per day

*City tax is included in the offered Bed & Breakfast hotel rates.*

*Surcharge for second person in room is 25,00€ in each hotel*

NOTES:

*In case of full occupancy at your hotel of choice, at the time of your registration, Agency will contact you and offer alternative lodging.*

*For additional requests, upgrades or similar, please write an email to us at esgadria@congresstravel.me*

*Accommodation reservations for dates out of event timeframe are possible, and depend only on hotel availability.*

*Cancelation policy*

*until 61 days prior to arrival 20% of total amount will be charged*

*from 61 to 31 days prior to arrival 50% of total amount will be charged*

*from 31 to 15 days prior to arrival 75% of total amount will be charged*

*from 15 prior to arrival total amount will be charged*

*The payment via Invoice or card must be done till 16.4.2024.*

### TRANSFER BOOKING

For all participants coming from abroad we can provide transfer from Airport Podgorica and Airport Tivat to the hotel and vice versa. Transportation will be provided in shuttles as per flights schedule.

Airport Podgorica – Tivat / 30,00 € / per person / per direction

Airport Tivat – Tivat / 15,00 € / per person / per direction

*VIP Individual transfers can be arranged as well, upon request.*

*Transfers from and to Dubrovnik, Sarajevo and Tirana Airports can be arranged as well, upon request.*

I need transfer: □Yes □ No

**ARRIVAL DEPARTURE**

Airport name: Airport name:

Date of flight: Date of flight:

Time of flight landing: Time of flight departure:

Flight number: Flight number:

**METHOD OF PAYMENT**

□ Credit card for Private individual (you will receive Ws pay link)

Name and surname

*\*3% of the total amount will be added to cover bank fees*

□ Credit card for Companies (you will receive Ws pay link)

Name of the company:

Full address of the company:

COMPANY ID and/or TAX NUMBER

*\*3% of the total amount will be added to cover bank fees*

□Invoice (bank transfer)

Name of the company:

Full address of the company:

COMPANY ID and/or TAX NUMBER

*\*Client should cover all bank fees (for foreign payment)*

Note: Upon your registration you will receive pro-invoice, and after the competition of the event you will receive final invoice with QR code.